

# How To Read Your Meter

## Locating Your Meter Box

- **For Residential Customers:** In most cases, the water meter is located at the front of the property near the street under ground.
- **For Commercial Customers:** In most cases, the water meter is located at the front of the property, or could be located in the back or side of property under ground. In some cases depending on the size of the commercial property, the meter will be locked under ground in a large vault. In these cases, do not attempt to obtain a reading. Please contact CCWA to obtain a reading of the meter.
- **When looking at the water meter, locate the white numbers on the right side of the meter dial with the black background. These numbers count the number of gallons of water that have passed through your meter.**

**PLMWC Meter Number**  
Listed on outside cover

## Determining Your Water Usage

Use the following example to help read your meter:

- Select a day to take an initial water meter reading.
- Write down the numbers you see on the meter odometer. (ex. 0260000)
- After a period of time has passed (such as a day or week), read your meter again. (ex. new reading of 0263000)
- Subtract your first reading from the second reading. This is your water usage for that period.  
(ex.  $0263000 - 0260000 = 3000$ )
- The 3000 figure indicates that 3,000 gallons of water have been used during the time period between the two readings.



**Flow Indicator**  
Used when measuring very low flow through the meter.

**Leak Indicator**  
If no water is being used inside or outside, this indicator should not be moving. If it is rotating, you may have a leak.

**Meter Dial**

**Place Holder**  
Indicated by [0]

**Meter Register**

Every turn of a number in the first white register measures 10 gallons; the second, 100 gallons

Every turn of a number in the third white register measures 1000 gallons

**PLMWC Meter Number**