

August 3rd, 2025
12:00 Noon PDT – Via Telephone
Palomino Lakes Mutual Water Company Quarterly Meeting Notes

PLMWC Board Members:
Michael Knudtzon; President
Walter Crocket, Treasurer
Edwin Acosta, Secretary
David Taber, Past President

1. Introductions and Roll-Call
 - a. At the inaugural meeting of the new board, Edwin Acosta introduced the new members.
2. System Review
 - a. System operation is normal. In preparation for the Tank #3 refurbishment, we have brought the 10,000 gallon concrete tank back into service with a liner, plumbing changes, XiO changes, and required water testing.
 - b. Now that the smaller tank is available, the large tank is being drained of its 100,000 gallons in preparation for the refurbishment and recoating project.
 - c. Project started on July 28, 2025, with Superior Tank Services on site during weekdays for most of the month of August. The project is going without any setbacks as this meeting took place.
 - d. The site is open to community members if they wish to be aware of the project. Visitors must schedule a visit and follow the PPE protocol established by Superior Tank.
 - e. The board will send an email to community in the second week of August, providing a progress update.
 - f. Expected completion of the work is before Labor Day, but the subsequent testing and reconfiguration of the tank plumbing and XiO sensors is expected to last through mid-September.
3. Financial Review
 - a. PLMWC usage revenue and payments are OK. Financially, we are OK, but the Special Assessment payments are only about 80% complete. We're going to need to hound customers who are behind starting in early August, in order to make the final payments to Superior Tank.
 - b. Fixed costs continue to rise.
 - c. After the project is completed, we expect to build our reserves slowly.
4. Update on payment of special assessment for Tank #3 refurbishment.
 - a. As of 8/11/2025, 18 households have not paid their assessment. Four of these households have requested a customized payment plan.
 - i. Board treasurer Walter Crockett will reach out to the community members that haven't paid the special assessment bill or have not contacted the board about payment arrangements.

5. What is next after Tank 3 refurbishment is complete
 - a. Is there a plan for system upgrade mitigation for the next 5 years.
 - i. Board will meet to initiate a study for future system mitigation upgrades if required.
 - ii. Probably the highest priority is cathodic protection for the metal tanks, given the nature of our “aggressive” water chemistry. This is about \$20K per tank, but can greatly extend their lives and maintenance schedules.
6. Acquiring Debit or Credit card for small purchases. Erika Lane seems to favor this for her bookkeeping reconciliation.
 - a. Edwin presented a motion to acquire a credit card for the bank for small purchases
 - i. The Board voted unanimously to go ahead and get a Debit or Credit Card from Chase (our main bank)
7. Walter Crockett moved to take a vote to retain Dave Taber as consultant for the period of one year
 - a. The board unanimously agreed on retaining Dave Taber.
 - i. The board to look in to putting together the contract
8. David to provide an update on the Alexander Valley Water District status as well as the Dam decommissioning project TBD